

LifePath Employment Application

Thank you for your interest in pursuing a career with LifePath. Please ensure that this application is completed in its entirety for you to be eligible for consideration for a position with our organization. If any part of this application presents challenges or if you require assistance in its completion, kindly call 518-465-3322 or stop by the LifePath Administrative Office | 28 Colvin Ave, Suite 2 | Albany, NY 12206.

LifePath is proud to be an equal-opportunity employer, and this application process adheres to this principle. We do not use this application as a means to limit or exclude any candidate from employment on the grounds prohibited by local, state, or federal law.

Thank you for considering LifePath as your potential workplace. We look forward to reviewing your application.

Applicant Information

Your Name:	Today's Date:
Your Address:	
Your Phone Number:	
Email Address:	
Driver's License ID #:	

Employment Position

Please check the position(s) you are interested in:

- Full-Time
 Part-Time
 Full-Time and/or Part-Time Position
 Meals on Wheels Driver (usually M - F, 8:30 a.m. to 1:30 p.m., **must have clean driver's license**)
 Activities Coordinator (usually M - F, between the hours of 8:30 a.m. and 4:30 p.m.)
 Kitchen Staff (usually M - F, 6:30 a.m. to 1:30 p.m., **having a car is helpful but not necessary**)
 Administrative Support Staff (usually M - F, between 8:30 a.m. and 4.30 p.m.)
 Program Manager (usually M - F, between 8:30 a.m. and 5:00 p.m., **having a car is highly desirable**)
 Professional Position (usually M - F, between 8:30 a.m. and 5:00 p.m., **having a car is necessary**)
 Other please specify _____

How did you hear about this position?
If hired, on what date are you available to start?
Do you have reliable transportation to and from work? <input type="checkbox"/> Yes <input type="checkbox"/> No

Education

High School

Name of School	Location (city, state)	Year Graduated	Degree

College/University

Name of School	Location (city, state)	Year Graduated	Degree

Vocational School/Specialized Training

Name of School/Academy	Location (city, state)	Year Graduated	Degree

Military

Are you a member of the Armed Services? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what military skills do you possess that would be an asset for this position?

Previous Employment

Employer:	Job Title:
Employer Address:	Supervisor Name:
	Phone Number:
	Can we contact him/her? <input type="checkbox"/> Yes <input type="checkbox"/> No
Dates Employed:	Reason for leaving:

Employer:	Job Title:
Employer Address:	Supervisor Name:
	Phone Number:
	Can we contact him/her? <input type="checkbox"/> Yes <input type="checkbox"/> No
Dates Employed:	Reason for leaving:

Employer:	Job Title:
Employer Address:	Supervisor Name:
	Phone Number:
	Can we contact him/her? <input type="checkbox"/> Yes <input type="checkbox"/> No
Dates Employed:	Reason for leaving:

References

Please provide **two** personal references:

First and Last Name	Email or Phone Number	Relationship

Please provide **three** professional references:

First and Last Name	Email or Phone Number	Relationship

At-Will Employment

The relationship between you and LifePath is referred to as “employment at will”. This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice by you or LifePath. No representative of LifePath has the authority to enter into any agreement contrary to the foregoing “employee at will” relationship.

I certify that answers given herein are true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview may result in withdrawal of an offer of employment, or if subsequent to employment, may result in dismissal.

I understand that this employment application is not to be construed as a guarantee of employment.

I authorize LifePath to check references with former employers (unless otherwise indicated) as well as the personal and professional references I have listed. I also authorize LifePath to check my personal information on the following sites: (1) Sex offender registry at the US Department of Justice National Sex Offenders Public Website (2) General Services Administration’s Federal Excluded Party List System (3) Office of Foreign Assets Control Sanctions (Terrorist) List (4) New York State Department of Corrections and Community Supervision Inmate Population and (5) Federal Bureau of Prisons Inmate Search.

Applicant Signature

Today’s Date

Please submit the completed application to via email: info@lifepathny.org or by postage/drop-off to 28 Colvin Ave, Albany, NY 12206.